



## Yearly Status Report - 2018-2019

### Part A

#### Data of the Institution

<b>1. Name of the Institution</b>	SREE SIDDAGANGA FIRST GRADE COLLEGE OF ARTS AND COMMERCE
Name of the head of the Institution	M S SHIVAPRAKASH
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	08027722657
Mobile no.	9480662715
Registered Email	ssfqc.nel@gmail.com
Alternate Email	knamarnath2010@gmail.com
Address	Near Ganesha Temple, Sondekoppa Road, Nelamangala - 562162
City/Town	Nelamangala
State/UT	Karnataka
Pincode	562162

<b>2. Institutional Status</b>																															
Affiliated / Constituent	<b>Affiliated</b>																														
Type of Institution	<b>Co-education</b>																														
Location	<b>Rural</b>																														
Financial Status	<b>state</b>																														
Name of the IQAC co-ordinator/Director	<b>K N AMARENDRA</b>																														
Phone no/Alternate Phone no.	<b>08027722657</b>																														
Mobile no.	<b>9008046170</b>																														
Registered Email	<b>ssfqc.nel@gmail.com</b>																														
Alternate Email	<b>knamarnath2010@gmail.com</b>																														
<b>3. Website Address</b>																															
Web-link of the AQAR: (Previous Academic Year)	<a href="http://www.ssfqcnml.org">http://www.ssfqcnml.org</a>																														
<b>4. Whether Academic Calendar prepared during the year</b>	<b>Yes</b>																														
if yes, whether it is uploaded in the institutional website: Weblink :	<a href="http://www.ssfqcnml.org">http://www.ssfqcnml.org</a>																														
<b>5. Accrediation Details</b>																															
<table border="1"> <thead> <tr> <th rowspan="2">Cycle</th> <th rowspan="2">Grade</th> <th rowspan="2">CGPA</th> <th rowspan="2">Year of Accrediation</th> <th colspan="2">Validity</th> </tr> <tr> <th>Period From</th> <th>Period To</th> </tr> </thead> <tbody> <tr> <td><b>1</b></td> <td><b>B</b></td> <td><b>7.1</b></td> <td><b>2004</b></td> <td><b>16-Sep-2004</b></td> <td><b>08-Jan-2009</b></td> </tr> <tr> <td><b>2</b></td> <td><b>B</b></td> <td><b>2.16</b></td> <td><b>2011</b></td> <td><b>08-Jan-2011</b></td> <td><b>07-Jan-2016</b></td> </tr> <tr> <td><b>3</b></td> <td><b>B</b></td> <td><b>2.42</b></td> <td><b>2017</b></td> <td><b>02-May-2017</b></td> <td><b>01-May-2022</b></td> </tr> </tbody> </table>						Cycle	Grade	CGPA	Year of Accrediation	Validity		Period From	Period To	<b>1</b>	<b>B</b>	<b>7.1</b>	<b>2004</b>	<b>16-Sep-2004</b>	<b>08-Jan-2009</b>	<b>2</b>	<b>B</b>	<b>2.16</b>	<b>2011</b>	<b>08-Jan-2011</b>	<b>07-Jan-2016</b>	<b>3</b>	<b>B</b>	<b>2.42</b>	<b>2017</b>	<b>02-May-2017</b>	<b>01-May-2022</b>
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<b>6. Date of Establishment of IQAC</b>			<b>01-Jun-2005</b>																												
<b>7. Internal Quality Assurance System</b>																															
Quality initiatives by IQAC during the year for promoting quality culture																															
Item /Title of the quality initiative by IQAC	Date & Duration		Number of participants/ beneficiaries																												

Legal Awareness Programme Senior Judge of Nelamangala Court	23-Mar-2019 1	200
Job Mela	16-Feb-2018 1	35
FDP Programme on Pedagogy E-content preparation of class	01-Feb-2018 1	12
No Files Uploaded !!!		

**8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
No Data Entered/Not Applicable!!!				
No Files Uploaded !!!				

**9. Whether composition of IQAC as per latest NAAC guidelines:**

Yes

Upload latest notification of formation of IQAC

[View File](#)

**10. Number of IQAC meetings held during the year :**

7

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

**11. Whether IQAC received funding from any of the funding agency to support its activities during the year?**

No

**12. Significant contributions made by IQAC during the current year(maximum five bullets)**

Legal Awareness Programme

Rotaract Meeting

Conducted Job Mela with the participation of 35 different companies

Organized Road Safety Programme in collaboration with RTO and Police Department

Organized Motor Vehicle Licence Mela at College Campus in association with Transport and Police Departments

No Files Uploaded !!!

**13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year**

Plan of Action	Achivements/Outcomes
Environmental Awareness	Tree Planting, Awareness Lectures to Students, Installation of ewaste bin, Ecoclub activities, Green Auditing, Campus Cleaning
Academic Improvement	Achievements in Results by increasing passing percentage
No Files Uploaded !!!	

**14. Whether AQAR was placed before statutory body ?**

Yes

Name of Statutory Body	Meeting Date
IQAC Committee	25-Jul-2018

**15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?**

No

**16. Whether institutional data submitted to AISHE:**

Yes

Year of Submission

2020

Date of Submission

30-Jan-2019

**17. Does the Institution have Management Information System ?**

Yes

If yes, give a brief descripton and a list of modules currently operational (maximum 500 words)

Sree Siddaganga Education Society was established on 17th July 1963 duly registered under the Karnataka Societies Registration Act No 17 of 1960. The Society continued to receive the whole hearted Cooperation from general public, patrons, life members and the employees of the institutions. The institutions under the Society are functioning well in the field of education all over the State The Society continues to serve the cause of education by running 128 Institutions (96 Aided and 32 Unaided) as on 31.03.2019, with the blessings of His

Holiness Dr. Sree Sree Sivakumara Swamigalu, the founder president of Sree Siddaganga Education Society (R). and under the able administration of Sree Sree Siddalinga Swamigalu, the Rev. President of Sree Siddaganga Education Society (R), Sree Siddaganga Math.. Sree Siddaganga First Grade College of Arts and Commerce, Sondekoppa Road, Nelamangala was started in the year 1984/85 by Sree Sarvajna Education Society. Bangalore and transferred to Sister Education Society (R) on 02.08.1988. This is a grant in aid institution since 01.09.1995 for BA course and the commerce course has not been admitted to grant in aid. The college offers three years B.A and B.Com degree course. The College reopened on 01.07.2018 for the academic year 2018/19. The Various academic and nonacademic activities were conducted. 1) The faculty members participated in Conferences / Seminars / Workshops etc.and presented papers. 2) Minchu a cultural programme was conducted. 3) Seminars were conducted by the Department of English and Department of Commerce on the topic What next after Graduation on 04.04.2018 and Interview Skill on 26.09.2018.

## Part B

### **CRITERION I – CURRICULAR ASPECTS**

#### **1.1 – Curriculum Planning and Implementation**

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The College follows curriculum prescribed by Bangalore University. The IQAC of our college is very effective in the deployment of action plans. for effective implementation of the curriculum. The IQAC, concerned HOD's and various committees were adopt the following strategy. Planner Committee will be prepared academic calendar covering the various activities, topics to be taught during the year. The Head of the departments distribute syllabus to the faculty members of the department. All the faculty members are given work diaries and lesson plans to chalk out their teaching plan for the semester. The same scrutinized by the Heads of the departments and Principal at the end of every month. Review meetings are conducted by Heads of the departments and Principal to review the calendar of events. The examination committee provides schedule for tests at the beginning of each Semester. Extra classes are handled to complete the syllabus within the stipulated time. The institution ensures stated objectives of the curriculum. Student performance in internal tests, examinations and university examinations. Participation of students in various activities like Seminars, Workshops within and out side the college. Co-curricular activities like Sports and cultural events.

### 1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entreprene urship	Skill Development
<b>No Data Entered/Not Applicable !!!</b>					

## 1.2 – Academic Flexibility

### 1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
BA	Computer Courses / Language Lab	22/06/2018
BCom	Computer courses	22/06/2018
<a href="#">View File</a>		

### 1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	History, Economics, Political Science	12/04/2018
BA	History, Economics, Geography	12/04/2018
BCom	As per BUB Syllabus	12/04/2018

### 1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

Certificate	Diploma Course
<b>No Data Entered/Not Applicable !!!</b>	

## 1.3 – Curriculum Enrichment

### 1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
<b>No Data Entered/Not Applicable !!!</b>		
No file uploaded.		

### 1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA	G P S Survey	9
BA	Monument Visit	20
<a href="#">View File</a>		

## 1.4 – Feedback System

### 1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes

Parents	Yes
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1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
Feedback received through printed format, from the students, teachers, employers, alumni and parents. and also in verbal conversation unpleasant situations are solved by taking suggestions from academic experts, industrialist, governing council members and management authorities, These suggestions are analysed and adapted for the development of the institutions. Institution has online website help students to give feedback digitally.

## CRITERION II – TEACHING- LEARNING AND EVALUATION

### 2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BCom	As per BUB Syllabus	480	450	316
BA	History, Economics, Geography	450	100	42
BA	History, Economics, Political Science	450	300	132

[View File](#)

### 2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	490	0	18	0	0

### 2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
18	10	10	1	0	25

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Mentoring system is available in the college. Printed mentor cards are maintained with each individual every

teacher monitors minimum 20 to 40 students. Monthly tests, Partial tests, Class room tests are conducted. The main test marks will be entered in the mentor card and obtained parents consent remarks and with their signature. This is a continuous process of monitoring the students, The mentoring system started in 1st cycle of NAAC itself. it was a strong response to plight up the students at risk. The faculty members of the mentoring group take necessary initiation of poor learners. Apart from, the faculty guide personally to the students during his / her course scheduled. This makes the student very successful in their career. The mentors co-ordinate with the parents of the students for their progress and also keep tracking the performance of the students. Mentors not only guide but also they should be a role model of the student.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
490	18	27.2

## 2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
0	0	2	0	3

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
<b>No Data Entered/Not Applicable !!!</b>			
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## 2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BCom	Commerce	Semester	25/05/2019	01/07/2019
BA	Arts	Semester	25/05/2019	01/07/2019
<a href="#">View File</a>				

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Continuous Internal Evaluation at Institutional level is made certain reforms like FDP Programmes to the faculty members, arranged in the institution itself. At the same time faculty members are encouraged to attend workshops, FDP Programmes, administrative reforms programmes conducted by various Institutions of the state. Non-teaching staff of our college attended Seminar on Administrative reforms at Tumkuru. Different programmes are conducted to students to enlighten their talent in and out of the institution like Minchu, a cultural fest to bring out their cultural talents, Sports events at in the National level, State level and University level. Promotion of teaching activities like seminars, workshops from the students in the class room itself by their respective subject teachers. Attending life skill programmes to the rural students like Horticulture training and melas, environmental awareness programmes, Industrial training programmes, Driving training, legal awareness, Moral, ethic programmes, Ethnic day to sustain the cultural and traditional



values of the society and students. Special lectures and orientation programmes are arranged to the students by inviting various resource persons from outside.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

For the year 2018-19 Calendar of events is prepared college Re-opens on Monday 2nd July 2018 on the same day staff council meeting is held at the principals chamber, discussed about academic activities. Different activities are scheduled. August 3rd second staff council meeting is held, August 8th ECO club meeting, August 14th Class representatives meetings, August 13th Submission of monthly reports, September 6th Alumni meet, September 18th History forum meet, September 22nd Governing council meeting, 25th September women empowerment cell meeting, October 4th HODs meeting, October 10th to 12th Tests for odd semesters, 15th October Factory, Field Visit, 26th October Parent Teachers meet, 31st October Submission of reports to the management. 9th November Monday Last Staff council meeting and Last working day for the Odd semesters. The even semesters Start 31st January 2019 with staff council meeting. February 7th Governing council meeting is organized, 8th February NCC parade and Aids Awareness Programme, 12th February ECO club activities, 19th February commerce department organized a seminar, 26th February Seminar from Department of Economics and political Science, 28th February Factory visit, 8th March Educational Trip or tour, 11th March CR meeting, 26th March Alumni meet, 29th March seminar from history department, 1st April founders day celebration, Blood Donation Camp is organized by Red-cross unit, 2nd march HODs meeting, March 23rd to 26th March Preparatory Examinations, 29th and 30th March College Annual Sports meet and cultural fest Minchu. 4th May College Annual Day celebration and 25th May Staff council meeting and last working day for the even semester.

## 2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://www.ssfgcnml.org>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
C41	BCom	As per BUB Syllabus	83	47	57
A81	BA	History, Economics, Geography	14	10	71
A80	BA	History, Economics, Political Science	44	39	89

[View File](#)

## 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

### CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

#### 3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
<b>No Data Entered/Not Applicable !!!</b>				
No file uploaded.				

#### 3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Department Seminar	Commerce	20/10/2018
EDP	Commerce	14/09/2018
Department Seminar	English	26/09/2018
Department Seminar	English	12/03/2019
FDP on Financial Awareness	History	27/12/2018

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
<b>No Data Entered/Not Applicable !!!</b>				
No file uploaded.				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
<b>No Data Entered/Not Applicable !!!</b>					
No file uploaded.					

#### 3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
<b>No Data Entered/Not Applicable !!!</b>		

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
<b>No Data Entered/Not Applicable !!!</b>	

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	English	1	1.1
<a href="#">View File</a>			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
English	1
<a href="#">View File</a>	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Major Tribal Issues of India	Dr. S Jagada	ISBN	2018	978819	Yelagiri Bharathi Tamil Sangam, International Institute of Tamil Studies and Indian Cultural Center	930476
<a href="#">View File</a>						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
<b>No Data Entered/Not Applicable !!!</b>						
No file uploaded.						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	1	2	2	0
Presented papers	1	0	0	0
Resource persons	0	0	0	1
<a href="#">View File</a>				

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Army Attachment	1 ACO Centre	1	7

Camp	Secunderabad		
Pre-TSC-1 Camp	4 Kar Bn.NCC Tumkur	0	1
Army Attachment Camp	I EME Centre Secunderabad	0	6
Firing Capsule-practice	MEG centre Bangalore	0	1
Firing Capsule-Practice	ASC Centre Banglaore	0	1
Pre-TSC-II	NMIT College, Bangalore	0	1
Pre-TSC-III PTS	Channapatna, Ramanagara	0	1
IGC/TSC-1 Boys	Vijapur	0	1
CATC-VI Camp	Govt .Polytechnic, Tumkur	0	34
NSS Camp at Chikkanahalli	NSS Unit	2	105

[View File](#)

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
<b>No Data Entered/Not Applicable !!!</b>			
No file uploaded.			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Swachh Bharath	NSS	Campus Cleaning	1	50
Ek Bharath Shrest Bharath	NCC	Campus Cleaning	1	40

[View File](#)

### 3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Skill Based Seminars	Students	College Funding	1

[View File](#)

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry	Duration From	Duration To	Participant
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/research lab  
with contact  
details

No Data Entered/Not Applicable !!!

No file uploaded.

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Kayaka	11/02/2019	Enrichment Programme	180
<a href="#">View File</a>			

## CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
11.07	11.07

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Laboratories	Newly Added
<a href="#">View File</a>	

### 4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
ELib	Partially	4.3	2013

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	46758	128048	226	40226	46984	168274
Reference Books	4758	31000	0	0	4758	31000
Journals	8	3200	0	0	8	3200
CD & Video	15	3000	0	0	15	3000
e-Books	103000	5900	0	0	103000	5900
Digital Database	12800	42000	0	0	12800	42000
<a href="#">View File</a>						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module	Date of launching e-
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		is developed	content
Dr. G. Gangaraju	Microsoft Office Power Point	PPT	12/10/2019
Dr. K. N. Amarendra	Microsoft Office Power Point	PPT	10/10/2019
<a href="#">View File</a>			

#### 4.3 – IT Infrastructure

##### 4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	20	1	2	1	1	8	3	100	0
Added	0	0	0	0	0	0	0	0	0
<b>Total</b>	<b>20</b>	<b>1</b>	<b>2</b>	<b>1</b>	<b>1</b>	<b>8</b>	<b>3</b>	<b>100</b>	<b>0</b>

##### 4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

100 MBPS/ GBPS
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##### 4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
<b>No Data Entered/Not Applicable !!!</b>	

#### 4.4 – Maintenance of Campus Infrastructure

##### 4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
0.78	0.5	3.5	0.6

##### 4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

With the permission of the Management Quotation has been called from the authentic dealers. Order is placed after comparative statement to the least Quoter, after receiving the goods the goods entry made to the stock ledger by the concerned departments. There is a maintenance committee for construction and maintenance by the education society. Our institution appointed part time electrician, plumber and permanent gardener to maintain concern works. College has two geography labs, one generater, one audio video, two mike sets for these. Cleanliness in and around the building maintain by the house keeping personnel. apart from these NCC and NSS volunteers maintain the campus cleaning, Our college has two blocks one is Shiva block and another is Ganga block. There are 13 class rooms, one ladies waiting room, NCC office, NSS offices, Commerce faculty department, Arts faculty department, one auditorium with 250 seating capacity, one well spacious open access library, two computer labs, principal chamber are maintained by appointed staff regularly. The overall supervision monitored by principal and office superintendent of the college. There is a separate sports room with space for indoor games , mini

Gym. There is a separate college canteen for students and staff at subsidized rates. College has one RO water purifiers with the capacity of 1000 liters per day. These filters are regularly serviced and monitored properly by concerned suppliers. The college has one photo copier, three printers and one scanner with high speed internet facility. The annual maintenance of the equipments are monitored by the maintenance committee and regular Audit and Stock verified every year.

<http://ssfgcnml.org>

## CRITERION V – STUDENT SUPPORT AND PROGRESSION

### 5.1 – Student Support

#### 5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	GOI / BCM	277	772223
Financial Support from Other Sources			
a) National	0	0	0
b) International	0	0	0

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#### 5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Remedial Class AFA	05/02/2019	15	Faculty
Remedial Class FA	08/08/2018	16	Faculty
Language Lab	12/09/2018	10	Faculty
International Yoga Day	21/06/2018	108	NCC 2 Kar Bn Sadana Yoga Center
Factory Visit	26/02/2019	65	UNIBIC Foods India
Banking and Rural Development	14/09/2018	87	Visit to RUDSET Instituiton Nelamangala
Computer Education Programme	02/09/2019	25	G-TEC Computer Education

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#### 5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2018	Amoghavarsha Competitive Coaching Center	30	0	2	1

	Bangalore				
2018	Counselling	0	10	0	0
<a href="#">View File</a>					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
2	2	4

## 5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
35	723	20			
<a href="#">View File</a>					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2018	35	BA / B.Com	Arts Commerce	Bangalore, Mysore, Tumkur University	MA/MSW/M.Sc/ M.Com/MBA/MA /B.Ed/ LLB
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
<b>No Data Entered/Not Applicable !!!</b>	
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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Bhavageethe Competition	Inter-Collegiate	2
Sadbhavana Divas	College	300
Social Drama	College Level	150
Social Play	College Level	20
HandBall	Inter-Collegiate	12
HandBall	Inter-University (National Level)	2
Athletics	Inter-Collegiate	14
Kabbadi Men Tournament	Inter-Collegiate	12
Weight Lifting (Men and	Inter-Collegiate	3



Women )		
HandBall	State Level	12
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### 5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
<b>No Data Entered/Not Applicable !!!</b>						
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The college adapts complete transparency in academic and administrative as well as rules and regulations. Students abide to the rules and regulations with mutual cooperation between staff and students the misconceptions, confusions are clearly solved by the cell. All the classes are represented by class representatives both boys and girls. If any conspiracy, problems, doubts arises students inform to their CRs and the CRs will inform to the principal and grievances redressal cell. This committee monitors all the students problems time to time and resolves then and there only, The activities like Essay competition, debate and quiz, singing, dancing and sports etc.. are monitored by cultural and sports committee. The co-curricular activities i.e. NCC and NSS monitored by two officers. Even student suggestions will also be considered.

### 5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

135

5.4.3 – Alumni contribution during the year (in Rupees) :

13500

5.4.4 – Meetings/activities organized by Alumni Association :

1

## CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Decentralization The institution has a mechanism of providing operational autonomy to various functionaries in order to ensure a decentralized governance system. 1. Principal level : Principal is the member of the governing body and Chairperson of the IQAC. The principal in consultation with the teachers council nominate different committees for planning and implementation of different academic, student administration and related to policies. All

academic and operational policies are based on the unanimous decision of the governing body, the IQAC and teachers council. 2. Faculty level Faculty members are given representation in various committees/cells nominated by the teachers council, in the governing body, in the IQAC and other committees. Every year the composition of different committee is changed to ensure a uniform exposure of the duties for academic and professional development of faculty members.

Following are the different committees which have been nominated by teachers council in 2018-19. 1. Calendar of events committee 2. Time Table committee 3.

Cultural committee 4. Examination committee 5. Disciplinary committee 6. Magazine committee 7. NSS Advisory committee 8. NCC Advisory committee 9.

Sports committee 10. Seminar committee Following committees are constituted in accordance to government guidelines 1. IQAC committee 2. Antiragging committee

3. Counseling and Career guidance and Placement unit 4. Grievance Redressal

Cell 5. Maintenance committee 6. Parents Teachers Association 7. Student Welfare committee 8. Women Empowerment Cell 9. SC/ST Cell 10. Sexual harassment

Redressal Cell 11. Eco club 12. Indian Red Cross unit 13. Heritage club 14.

Rotaract club 15. Legal Literacy club 3. Students level 1. Class representative

2. IQAC representative 4. Non teaching staff level Non teaching staff are considered while forming policies or taking important decisions. 5.

Participative Management The institution promotes the culture of participative management at the strategic level, functional level and operational level. 1.

Strategic level : The Principal, governing body, teachers council and the IQAC are involved in defining policies and procedures, framing guidelines and rules and regulations pertaining to admission, examination, discipline, grievance,

support services etc. 2. Functional level: Faculty members share knowledge among themselves, students and staff members while working for a committee.

Principal and faculty members are involved in organizing seminars and publishing college magazines and to organize various curricular and co-

curricular activities. 3. Operational level: The principal interacts with government, management, external agencies, faculty members, consult

departments, Affiliating University, students and office staff to take academic and administrative decisions. 6. Alumni level: Alumni plays a significant role

in contributing Scholarships to deserving students. Alumni meet decision will be considered for admission, academic, administrative, matters and also for curricular and co-curricular activities.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

## 6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	Curriculum is framed by the Bangalore University board of studies members from this institution contribute to curriculum framing through their suggestion and input, feedback on curriculum
Teaching and Learning	Remedial classes, bridge courses are conducted for teaching quality improvement, Our B.Com students frequently visit industries
Examination and Evaluation	Class tests, Unit tests, Preparatory exams are conducted for the evaluation of the students. Students performance in these tests are shared with parents.

	Low achievers are counselled by class teacher and mentor. Parents are invited to discuss their under achievement with principal, class teacher and mentor.
Research and Development	Notification for participation / presentation and publications of research papers are brought to the notice of the faculty. participation fee is reimbursed on official duty (OOD) is granted. Students and faculty are encouraged to take up research task.
Library, ICT and Physical Infrastructure / Instrumentation	Book bank facility, providing more books for SC and ST separate accounts is maintained. Previous years Question paper are provided to students.
Human Resource Management	For updating knowledge and skill training programme are conducted for administrative procedure etc. ICT and computer.
Industry Interaction / Collaboration	Industrial visit E-PARISARA PVT. LTD. Dabaspet
Admission of Students	Admission committee is consisting with senior teachers as members guidelines are given based on the vision of the college viz. inclusion of students from all section of society and expansion across all strata of society. Applications for Admission are guided and counselled to choose the course best suited to their abilities. They are apprised of the ethos of the college, value addition courses and disciplinary regulations of the college. Financial weaker students are allowed to pay fee in installment.

#### 6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	Implemented
Administration	Implemented
Finance and Accounts	Implemented
Student Admission and Support	Implemented
Examination	Implemented

### 6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
<b>No Data Entered/Not Applicable !!!</b>				

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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
<b>No Data Entered/Not Applicable !!!</b>						
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
IPR for Spurring Innovation and Creativity	2	28/12/2019	28/12/2019	1
Workshop on NAAC	1	10/05/2019	10/05/2019	1
Orientation Programme on Business Taxation	1	19/03/2019	19/03/2019	1
State Level FDP on Pre. Ph.D Preparation	1	03/08/2018	03/08/2018	1
<a href="#">View File</a>				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
8	12	5	8

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Group gratuity scheme, Family benefit fund, Insurance, Seminar Participation fee reimbursed, Paternity leave and Maternity leave	Group gratuity scheme, Insurance, FDP Participation fee reimbursed, Paternity leave and Maternity leave	Sports/Cultural events Participation registration fee and TA/DA allowance is reimbursed, fee concession for economically weaker sections, sports students, Top scorers are exempted from payment of fees.

## 6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The institution received all kinds of financial grants from the government of Karnataka through the directorate of collegiate education for BA course. We have access to private sources of finance from our management for B.Com course. BA course is an aided course. Financed by the government. The major source of fund generation is tuition fee. Account of the college are well maintained and audited regularly by an auditor. Internal audit is conducted by SSES society auditors, this in turn is verified by the chartered Accountant, besides audit is conducted by state accounts department and Joint Director office Auditors. There were no significant objection raised except few were identified and rectified.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
<b>No Data Entered/Not Applicable !!!</b>		
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6.4.3 – Total corpus fund generated

**No Data Entered/Not Applicable !!!**

## 6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	AG and JD	Yes	S Vishwanth Chartered Accountant
Administrative	Yes	AG and JD	Yes	S Vishwanth Chartered Accountant

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Parents Teachers meeting are held periodically to collect feedback form the parents to review their feedback committees are formed to execute the advices.

6.5.3 – Development programmes for support staff (at least three)

Group gratuity scheme, Group Mediclaim insurance and personal accident policy, ESI Coverage, Maternity, Paternity leave benefits and PF facilities are provided.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

Faculties are encouraged to take up NET/SLET and other eligibility examination. They are encouraged to publish paper and articles, research publications etc.. Management is approached to recruit eligible faculty with Ph.D, NET, SLET, Etc..

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No

c)ISO certification	No
d)NBA or any other quality audit	No

#### 6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	IQAC Meeting	23/03/2019	23/03/2019	23/03/2019	8
2019	IQAC Minutes Meeting	04/04/2019	04/04/2019	04/04/2019	9
2019	IQAC Review Meeting	29/04/2019	29/04/2019	29/04/2019	10
2019	IQAC Minutes Meeting	04/05/2019	04/05/2019	04/05/2019	9
2019	IQAC Review Meeting	25/05/2019	25/05/2019	25/05/2019	9
2019	IQAC Minutes Meeting	13/08/2019	13/08/2019	13/08/2019	8

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### CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

#### 7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
<b>No Data Entered/Not Applicable !!!</b>				

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
Rain Water Harvesting, Tree Planting, World Environment Day, Earth Day, e-Waste Bins. Each classrooms has a dustbin for waste. LED Flurocent bulbs used to save power.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Rest Rooms	Yes	5
Scribes for examination	Yes	5

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
<b>No Data Entered/Not Applicable !!!</b>							

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#### 7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
<b>No Data Entered/Not Applicable !!!</b>		

#### 7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Republic Day	26/01/2019	26/01/2019	200
Independence Day	15/08/2018	15/08/2018	300
Gandhi Jayanthi	02/10/2019	02/10/2019	100
World Earth Day	22/04/2019	22/04/2019	50
World Water Day	22/03/2019	22/03/2019	75
World Environment Day	05/06/2019	05/06/2019	50
Sadbhavana Divas	20/08/2019	20/08/2019	250

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#### 7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

Green Practices, Students and Staff using Public Transport, Rain water Harvesting, Green Landscaping with trees and plants.

### 7.2 – Best Practices

#### 7.2.1 – Describe at least two institutional best practices

**Best Practices Introduction:** Best Practices are these which add value to human life and support main caves of an institution. It helps in development of an Institution - a - source means to perfor social responsibility. Best practices are agents of change for a particular educational Institution and society as well. I ADMISSION PROCESS II IMPROVING TEACHING - LEARNING PROCESS I ADMISSION PROCESS Admission are carried out by a group of teachers with a senior faculty as the admission committee convener, The Main Goal of Admission Process is meet and exceed institutional goal in admission strategically and ensure access to higher education by all Categories of Students, The admission process starts by a publicity in the leading newspapers, The admission application forms are issued on the day of announcement of PU results of Karnataka State PU Board. The applications are issued till the last date and time for receiving the application forms the cut off dates for receiving the filled in application forms, announcement of first list of selected students, last date for admission of the students selected under first list, announcement of Second and Subsequent lists. - Fee structure for different courses and defferent categories of Students. - Students desirous of claiming admission under special categories like sports, NCC, Physically handicapped. - An acknowledgement is provided to the students receiving applications showing the date of receipt. - The details of applications received are entered into the computer by data operators. - The Consolidated lists of students who have applied for the different courses are generated after the last date for receiving application merit, wise, categorywise and gender-wise and gender-wise. - An Enquiry counter will be setup to answer the queries and show the position of the candidate in the consolidated merit - list. - Seats are reserved under each of the categories like, SC/ST or OBC as per the Karnataka State Govt norms. - Gender equality is ensured by reserving 50 of the seats for women candidates exclusively in every category. The statistics over different year show clearly



that the college has been Successful in ensuring gender equity. - Physically Challenge students are advised to meet the principal in person and establish the nature of infirmity with the necessary document Based on the satificatory presentation, seats are provided without looking into merit. - Students desiroeds of claiming admission under special categories like sports, NCC, or excellence in cultural activities are suggested to submit a copy of the application with necessary documents to sports director in person, based on admission are provided. - The increasing trend of SC/ST/OBC category of students and the total number of girl students exceeding the boy students is an evidence of success. - To easy the admission process card hastern the process, decicated computer with good printers and high speed interest facilities are provided in the college. IMPROVING TEACHING - LEARNING PROCESS To ensure the completion of syllabus according to the academic planner of each department. To encourage teacher to adapt to technological advancement including ICI adiptin in class room teaching. To improve pass percentage and enhance the number of rank bagged by the college at the university level examination. The teaching learning committee along with the heads of different departments monitor the pace of coverage of the syllabus. Informal feedback is obtained from students regarding the content delivery by different teacher. The teaching learning committee members and the class teacher held frequent informal meeting and cull out the information needed. Frequent assignments, tests and evaluation are conducted to improve performance in the semester and examinations Departments have the necessary tools for handling the class room teaching with the help of ICT. The teachers in the use of power point presentations, browsing the internet for useful resources. The teachers have adopted modern pedagogic styles and ICT in their classes. The teachers have adopted appropriately paced and timely completion of syllabus.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://www.ssfgcnml.org>

### 7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Our college has got many salient features unique in nature. one such district activity is highlighted here under: This college draws students, both boys and girls mainly from poor farmers, daily wage earners, coolies, domestic servants and people belonging to marginalized groups. We have evolved a healthy habit of visiting nearby feeder college and village to visit parents who cannot afford send their wards to college for higher education on account of paucity of resource. We speak to them humility and humane approach. We convince them about the importance of higher education and assure them of all kinds of support to enable them to send their children to college. Our intention is to make them confident and optimistic in order to draw them to main stream giving up shyness, hesitation and unpreparedness. We sincerely attempt to overcome mental, psychological and societal inhibitions confronting them. The total amount needed to enlisted students towards college fee, examination fee. purchase of books and cloths is estimated. Local organizations like Rotary, Lions and Staff members contribute their share and the pooled amount is used to enable to poor students to prosecute higher education. The tenets of the vision and mission statement of the college are in conformity with this mechanism of ensuring stability in pluralistic society to incapacitated communities. there are some students belonging to this group in college who are good sports persons and NSS/SCC volunteers. We have funded them to by their specific requirements to performs well in sports and other activities. Although them amount is token and small in nature it has a great impact in shaping and



mounding character and personality of the beneficiary students. We are thankful to all those who initiated this idea and have been extending financial support in the form of donation to this noble and genuine cause.

Provide the weblink of the institution

<http://www.ssfqcnml.org>

### **8.Future Plans of Actions for Next Academic Year**

Organizing National Level Seminars / Conferences / Faculty Development Programme  
Expansion of College Central Library Resources Strengthening of research activities, establishing linkages with reputed National level academic Institutions Organizing Health awareness programmes in co-ordination with Health Department Organizing Legal Awareness programmes in co-ordination with Law Department Installation of Drinking water RO plant Organizing State level, University level Sports and Cultural events. Installation of e-waste bin and construction of waste disposal pit. Counseling slow learners, conducting remedial classes for slow learners. Swacha Bharath Abhiyana through NCC NSS Units.